



**ACHIEVE
ACADEMY**

RECORDS RELEASE REQUEST

Student Information

Student Name

Grade

Birth Date

Start Date

Street Address

City, State and Zip Code

Parent/Guardian

Telephone Number

School/Agency Information

SCHOOL/AGENCY **RELEASING** INFORMATION

SCHOOL/AGENCY **REQUESTING** INFORMATION

Achieve Academy
1602 Elberta Rd Warner Robins, GA 31093
Phone: (478) 342-2270
Email: tarapvel@achieveacademy.education

Type of Material (All Available)



Student Education Record

Please include all documents listed below:

- Transcripts/Report Cards/Assessments
- Special Education Record
- Psychological Report
- Eligibility/IEP
- Placement Records
- Programs/Services: Gifted, ESOL, SST, 504
- Attendance
- Discipline
- Copy of Birth Certificate
- Immunization Records
- Certificate of Hearing, Vision, Dental and Nutrition
- Copy of Social Security Card or FTE/Waiver Number
- Custody/Guardianship Papers



Other:

I hereby authorize Achieve Academy to release/obtain pertinent information concerning the above-named student for education planning purposes.

Authorizing Signature